

NATIONAL GARDEN CLUBS, INC. AWARDS

Please retain this awards listing and awards rules for 2005-2007 awards years.

AWARD RULES 2005-2007

1. **AWARDS YEAR** January 1 to December 31 annually. This applies to all projects submitted with application form. All awards may be presented annually, if merited. Any exceptions will be noted.

2. **ELIGIBILITY** Only National Garden Clubs members are eligible to apply for NGC awards unless otherwise stated in the award description. Members are: member garden clubs, groups of member clubs, State Garden Clubs, NGC Regions, and individual members of garden clubs. Junior, Intermediate and High School Garden Clubs must be sponsored by a member garden club to be eligible for specific NGC awards.

National Affiliates and Affiliate Members are eligible to apply for Awards as noted.

International Affiliates are eligible to apply for Awards as noted.

3. **DEADLINES AND PROCEDURE FOR APPLYING** All applications for NGC Awards must be made through the State Awards Chairman (except as noted). All applications must be sent by the State an/or Regional Awards Chairmen to the **NGC Awards Chairman, Barbara S. Baker, 4104 Harlanwood, Fort Worth, TX 76109** to arrive no later than **January 15**, any exceptions will be noted. Shipment must include complete list of applications from the state.

National Affiliate and Affiliate Members apply directly to: Barbara S. Baker no later than January 15.
International Affiliates: IA Awards Chairman: Ursula B. DeGomez, p. de las Soldedad #123, La Herradura Estado de Mexico 52784, by January 15.

Award of Excellence: Shirley S. Nicolai, 12325 Hatton Point Road, Fort Washington, MD 20744 by November 1.

4. **APPLICATION FORMS** All applications must be on current NGC forms obtained from the State Awards Chairman (or IA Awards Chairman). The form must be signed by state president and state awards chairman. One application form should be permanently attached to inside cover of the book of evidence and a duplicate form attached with paper clip.

Yearbooks: firmly clip two application forms to the inside front cover; no envelope necessary.

Publications Awards: one form attached to outside of envelope and one enclosed inside envelope.

5. NUMBER OF APPLICATIONS

Garden Clubs: one application for each size category (based upon membership) for each award may be submitted for evaluation to the NGC Awards Committee

State Garden Clubs: one application for any award category may be submitted for evaluation to the NGC Awards Committee.

Note entry limitations on Awards: #20, 71-74, and Flower Show Achievement Award #5, #25

6. CATEGORIES BY SIZE

Garden Club applications shall be judged according to size determined by number of members on whom NGC and state dues are paid, including Active, Associate, Inactive, Honorary, etc.

- i. Small Club: 29 members and under
- ii. Medium Club: 30-99 members
- iii. Large Club: 100 members and over

State Garden Clubs applications shall be judged according to size determined by number of members on whom NGC dues are paid, including garden club members, Affiliates, State Life Members, etc.

- i. Small State: 1999 members and under
- ii. Medium State: 2000-5999 members
- iii. Large State: 6000 members and over

7. **TROPHIES, MONETARY AWARDS, CERTIFICATES OF MERIT** Trophies and/or Monetary Awards shall be awarded to highest scoring entry among all applicable categories. Trophies remain on permanent display at NGC Headquarters. The winner of a trophy or monetary award is determined from first place entries in each category. Certificates of Merit shall be presented to overall winners. Awards and Certificates shall be presented at the NGC Convention, except Flower Show Achievement Rosettes, which are sent directly to the State Awards Chairman

8. **REQUIREMENTS FOR PREPARING A BOOK OF EVIDENCE**

1. Label on outside cover: number and name of NGC award, category, name of club/s, city and state.
2. Presentation: not to exceed 12 pages (6 pages front and back) The 12 pages may be enclosed in 6 plastic sheet protectors, pages back to back. Material must be attached to pages; no loose materials. Use 8 1/2" x 11" paper and enclose in report cover or 2 pocket folder; no scrapbooks or oversized books. Exceptions are noted.
3. Top of first page include number and name of NGC award, name of club/s, number members on whom NGC and state dues are paid (regular, honorary, life, associate).
4. Written Text: concise; covers all requirements in award description and Scale of Points for Achievement, Participation and Record.
5. Record: photocopies are permitted; yearbook pages are not needed as documentation
6. No Title Page. No Table of Contents. No summary is needed as it appears on the NGC Awards Application Form.
7. When the same project is eligible for various awards, submitting exact duplication of books of evidence is not acceptable.

9. **SCALE OF POINTS FOR ALL NGC AWARDS** (exceptions: Publications & Communications, Flower Show Achievement as noted)

Presentation 5 pts neat, concise, includes all required information, does not exceed 6 pages

Achievement 65 pts scope of project; need and fulfillment; benefit; accomplishment; comprehensiveness of work; activities to attain goals; evaluation of goals reached; educational; prior planning; very brief history if continuing project; financial report; other.

Participation 15 pts size of club; involvement of: members, community, government agencies, professionals, youth, residents in facilities, others

Record or Documentation 15 pts supporting data (as applicable), clear, well-labeled and neatly attached before & after photographs, landscape plan, financial report, letters of appreciation, community awards, newspaper/magazine articles, radio or TV script, etc. Photocopies are permitted.

TOTAL 100

10. **ELIGIBILITY** Eligibility to apply for awards as noted:

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs (councils, districts, etc.)
- C. Individual garden club member
- D. State Garden Club - i small state ii medium state iii large state
- E. Affiliates (dues paid directly to NGC)
- F. Individual Affiliate member (member of NGC Affiliate)
- G. International Affiliate
- H. Individual IA member
- I. Region

NGC AWARDS 2005-2007

CIVIC ACHIEVEMENT

#1 Civic Achievement. The Kellogg Civic Achievement Award donated by Mrs. Frederick R. Kellogg may be awarded for distinguished civic or conservation work making permanent improvement for public benefit, e.g. establishing sanctuaries, experimental forests, municipal gardens, landscaping public buildings, etc. No commercial project is eligible.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs

#2 Garden Center The Fisher Garden Center Award in honor of Mrs. Frederick T. Fisher may be awarded for a garden center, maintained by members, which in proportion to size has performed the greatest service to the community, e.g. library, lectures furthering NGC objectives, courses, exhibits, trial garden, youth involvement, networking with other civic organizations. Text to include days/hours center is open to public and activities held at center.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs

#7 Special Achievement A Certificate of Merit may be awarded for outstanding work furthering NGC objectives and projects throughout club year or special project not provided for in another NGC Award.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- C. Individual garden club member
- D. State Garden Club - i small state ii medium state iii large state
- E. Affiliates

CONSERVATION/ENVIRONMENT

#42 Bird Protection The Nanine C. Wallis Award and a \$25 donation by The Garden Club of Kentucky, may be awarded for conducting the most comprehensive and effective project for bird protection and welfare, e.g. sanctuaries, providing food, houses, and promoting law enforcement relative to bird welfare.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

#43 Butterfly A Certificate of Merit in honor of Deen Day Sanders and a \$500 donation by Barbara S. Baker may be awarded for conducting the most comprehensive and effective project on butterflies, e.g. habitat protection, protection of migratory routes, public education, establishment of butterfly garden at school or community site, other.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

#6 Conservation A Certificate of Merit in honor of Lucile Droege Mauntel may be awarded for conservation activities, e. g. education or legislative activity; conservation field project; natural resource development, such as a watershed, erosion control, reforestation, wildlife refuge; overall excellence and well-balanced year's conservation activities.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- C. Individual garden club member
- D. State Garden Club - i small state ii medium state iii large state

#41 Conservation Education The Hazel Johnson Award may be awarded for the most comprehensive work and/or study in conservation education.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs

D. State Garden Club- i small state ii medium state iii large state

I. Region

#39 Litter/Recycling/Reclamation The Harriet Thomas Award and a \$100 donation by the Florida Federation of Garden Clubs, Inc. may be awarded for the most outstanding community project on litter prevention, reclamation and/or recycling, ex. year long program, organizing recycling program, establishing community composting site.

A. Single member garden club - i small club ii medium club iii large club

B. Group of member clubs

D. State Garden Club - i small state ii medium state iii large state

#20 Roadside Beautification The Natural Lands Trust Roadside Beautification Award and \$100 donation in memory of Hilda Fox by The Natural Lands Trust may be awarded for outstanding, permanent roadside beautification within the state. The program may be continuous, but must have advanced degree of completion prior to making application. This award may be given only once for the same program.

A. Single member garden club - i small club ii medium club iii large club

B. Group of member clubs

D. State Garden Club - i small state ii medium state iii large state

E. Affiliate

HISTORIC PRESERVATION

#50 Historic Preservation The May Duff Walters Achievement Award for Preservation of Beauty donated by The Garden Club of New Jersey may be awarded for historic preservation project such as the restoration of a park, a building and/or garden of importance to local, state or national heritage.

A. Single member garden club - i small club ii medium club iii large club

B. Group of member clubs

D. State Garden Club - i small state ii medium state iii large state

#51 Decoration of Historic Building A Certificate of Merit may be awarded for tastefully decorating a historic building/house/mansion. Decorations are not required to be of the period of the building, but should be creative, distinctive, and harmonize with the building's style. Designer's choice of all materials within purview of curator, official, or owner of the building.

A. Single member garden club - i small club ii medium club iii large club

B. Group of member clubs

HORTICULTURE

#4 Horticultural Achievement The Evelyn Mooney Purple Rosette and a Certificate of Merit may be awarded for horticultural achievement of permanent importance. A statement from the respective plant society (if one exists) must be submitted to verify development of new plant cultivar.

C. Individual garden club member

F. Individual affiliate member

HORTICULTURE THERAPY/GARDEN THERAPY

#19 Horticulture Therapy A Certificate of Merit may be awarded for an outstanding program working with the physically or learning challenged in nursing homes, schools, prisons, etc.

A. Single member garden club - i small club ii medium club iii large club

B. Group of member clubs

C. Individual garden club member

D. State Garden Club - i small state ii medium state iii large state

#48 Horticulture Therapy Garden Project A Certificate of Merit may be awarded for establishment of a garden/s to benefit the physically or learning challenged, residents in nursing home, school, prisons, low income housing, etc. Includes barrier free garden, accessible gardening, community garden, meditation garden at hospital, etc.

A. Single member garden club - i small club ii medium club iii large club

- B. Group of member clubs
- C. Individual garden club member
- D. State Garden Club - i small state ii medium state iii large state

#46 World Gardening The Dean World Gardening Award in honor of Mrs. Charles O. Dean, donated by The Garden Club of New Jersey in honor of Helen Hull may be awarded for the most outstanding program of activity in other countries, e. g. continued support of international organizations that provide health, food, housing, fresh water, etc.; disaster relief; donations of seeds and animals; support of children in school or orphanage; conservation, reforestation, habitat restoration; support for student/s in study of conservation or horticulture related field; other.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

LANDSCAPING AND LANDSCAPE DESIGN

#29 Blue Star Memorial Landscaping Certificates of Merit may be awarded for the most outstanding Blue Star Memorial Highway Marker landscaping projects. The marker and landscaping may be part of a highway department rest area maintained by the department. The project may have been continuous, but major landscaping must be completed within two years. The project may be a replacement of a destroyed or long neglected landscape.

1. Blue Star Memorial Highway Marker
 - A. Single member garden club - i small club ii medium club iii large club
 - B. Group of member clubs
 - D. State Garden Club - i small state ii medium state iii large state
2. Blue Star Memorial Byway Marker
 - A. Single member garden club - i small club ii medium club iii large club
 - B. Group of member clubs
 - D. State Garden Club - i small state ii medium state iii large state
3. Blue Star Memorial Marker
 - A. Single member garden club - i small club ii medium club iii large club
 - B. Group of member clubs
 - D. State Garden Club - i small state ii medium state iii large state

#49 Community Landscape Design The Dr. William C. Welch Award may be awarded for the most significant contribution in providing planning and planting for: commercial property, church or synagogue, hospital, library, civic center, park, waterfront, etc. Copy of landscape plan must be included in book of evidence.

- A. Single member club - i small club ii medium club iii large club

#62 Landscape Design A Certificate of Merit may be awarded for an outstanding project in the field of landscape design.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

#26 Landscape Design Education The Lorena M. Spillers Award may be awarded to a state garden club for the most comprehensive and effective state program of education in landscape design, informing the public of proper landscape design practices, and benefits derived from developing plants for proper homes, schools, parks, roadsides, communities, cities, regions, etc.

- D. State Garden Club - i small state ii medium state iii large state

#28 Landscape Design for Church Gardens The May Duff Walters Achievement Award may be awarded for planning and/or planting of a church or synagogue garden that meets the needs of the congregation.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- C. Individual garden club member

#40 Landscape Design Consultants The Hubert Bond Owens Silver Trophy donated by Robert H. Rucker may be awarded to a Council of Landscape Design Consultants for the most outstanding program of continuing landscape design education. The trophy may be displayed at the State Garden Club's headquarters, if any, or placed in custody of the Council's president.

OPERATION WILDFLOWER AWARDS

Awards of up to \$1000 may be awarded to winners. Entries must include supporting information as applicable: before and after photos; safety must be considered in all plantings; educational value as well as aesthetic beauty should be shown; unique aspects and/or unusual features; financial statement; other. No project may receive an award for two consecutive years.

#71 Roadside Award may be awarded for notable environmental preservation and enhancement of roadsides and rest areas using wildflowers and native plants. Project may be sited on rural byways, urban highways, roadside rest areas, entrances to towns, medians, etc.

- A. Single member garden club i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club i small club ii medium club iii large state

#73 Civic Projects with Native Plants Award may be awarded for establishing wildflower gardens, memorial gardens or the restoration of historic gardens with emphasis on native plant material.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

#74 Outdoor Classrooms, Nature Trails may be awarded for establishing outdoor classrooms, nature trails, wildflower walks, etc. with the emphasis on wildflowers and native plants.

- A. Single member garden club - i small club ii medium club iii large club
- D. State Garden Club - i small state ii medium state iii large state

PROMOTION

#53 National Garden Week A Certificate of Merit may be awarded for best overall promotion of National Garden Week; entry to show community awareness throughout the entire week and include local and/or state proclamations.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

YOUTH RELATED – ADULT WORK WITH YOUTH

#54 Environmental Education The Jesse M. Connor Award and a \$100 donation by Florida Federation of Garden Clubs, Inc. may be awarded for the most comprehensive program in the field of environmental education involving youth.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

#8 Youth Horticulture Education The Helen Hussey Champlin Award and a \$50 donation by the New Hampshire Federation of Garden Clubs may be awarded for the best promotion of gardening among youth; based on belief that youth should be educated to become future horticulturists.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state

#60 Junior Leadership Award The Mary Louise Michie Award and a \$100 donation by Mary Louise Michie may be awarded to an individual who has given outstanding service to youth as a leader of a Junior Garden Club.

- C. Individual garden club member

PUBLICATIONS & COMMUNICATIONS AWARDS

Rules 1-7 apply except no limit on number of pages
SCALE OF POINTS for #3, #13A,B, #27, #63, #68

Presentation (as applicable) 5 pts application includes brief description of publication or communication, club membership. No limit on number of pages in publication. Submit entry in envelope.

Achievement (as applicable) 65 pts educational, informative, accuracy, clarity of subject; quality of printing, photography, and/or graphics; voice delivery; coverage received; general appeal

Promotes NGC Objective/s 15 pts

Record or Documentation (as applicable) 15 pts number of copies distributed/sold, how distributed, financial information: cost of publishing, price if sold, market seen/heard, recognition from radio/TV station.

Total 100 pts

#3 Literary Horticultural Interest The Helen Hull Award, donated by Helen S. Hull, may be awarded for a literary production of horticultural interest, written within last three years. Eligible publications include: book, booklet, brochure, study course, or other similar publications.

- C. Individual garden club member
- F) E. Affiliate
- F. Individual Affiliate member
- H. Individual IA member

#13A Publications A Tommy Donnan Certificate of Merit may be awarded in each category 1-4 for publications that are published at least three times per year under one editorship or management. Notices and flyers for one-time events do not apply. Newsletters: submit only three sample issues and state number issues per year. Categories:

- 1) Newsletter - one 8 ½ x 11" or one 8 ½ x 14" sheet of paper
- 2) Newsletter or Magazine of 3-12 pages
- 3) Magazine or Bulletin of 13-24 pages
- 4) Magazine or Bulletin over 24 pages

Eligibility for Categories 1-4:

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state
- E. Affiliate
- G. International Affiliate
- I. Region

#13B Publications. A Tommy Donnan Certificate of Merit may be awarded to the entry judged best in each category 1-7. Notices and flyers for one-time events are not eligible. Categories:-

- 1) manuals, handbooks (examples: procedural, duties of officers, awards)
- 2) educational (examples: environmental, landscape, gardening, horticulture therapy)
- 3) horticulture, design (examples: judging, guide to exhibiting, floral design, mechanics)
- 4) history
- 5) membership (examples: brochure, leaflet)
- 6) calendars
- 7) other (example: cookbooks)

Eligibility for Categories 1-5:

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state
- E. Affiliate
- G. International Affiliate
- I. Region

#27 Radio and/or TV A Certificate of Merit may be awarded for the best garden-oriented programming. Submit date/s aired, length of programs and typewritten script/s of series or guest appearance. Submit date/s aired, length of program and typewritten scripts of public service announcements. Submit audio or video tape of any one program or psa.

1. Radio: a series of programs, a series of Public Service Announcements (10, 20, 30, 60 seconds), guest appearance/s, or other.
2. Television: series of programs on local or community access cable stations, series of Public Service Announcements (10, 20, 30, 60 seconds), guest appearance/s, or other.
 - A. Single member garden club - i small club ii medium club iii large club
 - B. Group of member clubs
 - C. Individual garden club member
 - D. State Garden Club - i small state ii medium state iii large state
 - E. Affiliate
 - F. Individual Affiliate Member

#68 Video/CD A Certificate of Merit and a \$100 donation by The Garden Club of Georgia may be awarded for the best video or CD production on any NGC objective, e.g. Flower Shows, Flower Arranging, Horticulture, Landscaping and Gardens, Environmental Protection, Christmas Decorations, etc. Winning video will become the property of National Garden Clubs, Inc. Member Services for use by member clubs.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state
- E. Affiliate
- I. Region

#63 Website A Certificate of Merit and a \$100 donation by The Garden Club of Georgia may be awarded for the most outstanding website promoting the sponsoring organization and NGC objectives. Give website address, who maintains site, how often updated, etc. Provide up to 12 printed color sample pages from site throughout the calendar year. Judging will be from current site and sample pages.

- A. Single member garden club - i small club ii medium club iii large club
- B. Group of member clubs
- D. State Garden Club - i small state ii medium state iii large state
- E. Affiliate
- I. Region

YEARBOOKS

#16 A, G Yearbooks for Garden Club and IA Garden Club A Certificate of Merit may be awarded for outstanding yearbooks in each of the following categories, determined by number of members, including Life Members, on whom NGC dues are paid. Yearbooks may be accepted for competition on the calendar year or the club year (the same yearbook may be submitted only one time in awards year). No envelope necessary

- A. Single member garden club
 1. Club under 20 members
 2. Club 20-29
 3. Club 30-44
 4. Club 45-69
 5. Club 70-99
 6. Club 100-299
 7. Club 300 or more
- G. 1A International Affiliate, Federations and Associations
- 1B International Affiliate, Single member garden club

SCALE OF POINTS A & G

Format

- A. Book Structure
 1. Practical, convenient size, durable, neat

B. Arrangement of contents		
1. Cover: name of club, town, state, year (design optional)	2	
If permanent binder cover is used, substitute with paper cover and include required information on cover and so note		
2. Title Page: name of club, town, state, year, number of Members, affiliated organizations (district, state, region, NGC, other)	2	
3. Subsequent pages (in any order most useful to members)	6	
Club officers; club membership roster with complete mailing addresses and telephone numbers; names and addresses of NGC President, NGC Regional Director, State President, State District Director, Council President (if any); Calendar of events		
C. Options: club's choice to include bylaws, budget, fund raising, roll call. NGC/Region/State themes; club theme, if used, should be evident through out the book	2	
Programs (judged upon quality and balance of programs)		50
Study on variety of NGC Goals and Objectives such as: Birds, Blue Star Memorials, Butterflies, Civic Achievement, Conservation, Environment, Flower Shows, Floral Design, Historic Preservation, Horticulture, Horticulture Therapy, Landscape Design, Legislation, Litter Control, Roadside Beautification, US & World Gardens, Wildflowers, World Gardening, Youth, etc.		
1. At least seven meetings a year	3	
2. Date, location/address, time of meeting	3	
3. Speaker's name, qualifications (brief), program title	4	
4. Programs, workshops, tours furthering NGC Goals & Objectives, give brief word description (lecture, slides, demonstration, hands-on workshop)	40	
Projects (judged upon scope of projects)		35
Projects involve actual membership participation that benefit the community and further NGC Goals and Objectives (does not include fund-raising or social activities)		
1. List Continuing and New Participating Projects	15	
2. Give brief word description of projects: who benefits, location, how community benefits, how members are expected to participate, chairman, etc. List donations: amount, in-kind donations, to whom, sale of state/NGC products (Vision of Beauty Calendars, state cookbook)	20	
TOTAL		100

#16 B, G Yearbook - Group of Member Clubs, Council, District, and IA Group, Federation Yearbooks

SCALE OF POINTS B & G

A. Book Structure		10
Practicability, durability, neatness		
Cover to include: name of organization, state, year, design optional		
Title page: number of clubs, affiliation including NGC, region, state, other		
Table of Contents, name & address NCG president, regional director, state president		
If permanent type binder is used, substitute paper cover for competition including required informant and so note		
B. Organizational Information		30
Organization officers and committee chairmen, including club affiliation		
Calendar of events including meeting dates, programs, projects, national/regional/state conventions, schools		
Budget, bylaws, policies, objectives		
C. Projects and Programs		40

1. List projects as continuing or new, including name of chairman and location/description of project; state if project is fundraiser	
2. List meetings, including date, time and place of meeting; theme; program and speaker; workshop; tour; social activity, etc	
D. Member Club Information	20
List of member clubs, including club presidents' names and meeting dates; list total number of dues-paying members	
Total	100

#16 D Yearbooks for State Garden Club

D. State Garden Club Yearbooks	
1. With Advertisements 2. Without Advertisements	
<u>SCALE OF POINTS - D</u>	
A. Book Structure	10
Practicability, durability, neatness	
Cover to include: name of state garden club, state, year, design optional	
Title page: total membership, number of clubs, affiliation including NGC, region, other	
Table of Contents and/or Index. Names & addresses of NCG President, Region Director (their themes and projects are optional)	
If permanent type binder is used, substitute paper cover for competition including required information and so note	
B. State Information (in order most useful to members)	30
Names & addresses of state officers, committee chairmen, district directors (if any)	
Business office information and services offered (if any), policies and dues	
Calendar of events including meeting dates, schools, national/regional/state/district conventions, workshops	
Brief history, state awards information (if applicable), information on submitting articles or advertisements to state publication (if applicable)	
Optional information: budget, bylaws, objectives, former presidents, guidelines/duties of chairmen, lists of NGC consultants and judges, NGC and regional awards information and guidelines to enter and/or to judge, how to federate a new club, conservation list/s, membership ideas, fund raising help	
C. Projects	40
1. List projects as continuing or new, including name of chairman and location/description of project	
2. NGC sponsored schools and course information	
D. Member Club Information	20
Roster: name and address of club president (choice of alphabetical, by district, etc)	
Youth Garden Clubs, Affiliates and Plant Societies	
Optional information: total number of dues-paying members, year federated with state	
Total	100

#16 E, G Yearbooks for Clubs/Councils of Judges or Consultants

E. Judges/Consultants Yearbooks	
<u>SCALE OF POINTS - E</u>	
A. Book Structure	10
Practical, durable, neat	
Cover to include: name of organization, state, year, design optional	
If permanent type binder is used, substitute paper cover for competition including required informant and so note	

Quality 40 pts articles well written; publicity related to projects and/or activities
Quantity 25 pts articles for each month (take in consideration dark months), use of varied publications and media (newspaper, magazines, newsletters, journals, etc.)
Diversity 20 pts local, council, district, state, national, other
Total 100 pts

YOUTH AWARDS

Award Rules 1-5, 7-9 apply for Youth Awards

#10 Junior and/or Intermediate Garden Club Augusta H. Brewer Certificate/s of Merit may be awarded to the Junior and/or Intermediate Garden Club sponsored by a member garden club, which through its own efforts has been most successful in promoting all phases of garden club work. Indicate grade/s, sponsor, and include Yearbook in Book of Evidence. Do not duplicate with other junior/intermediate awards.

A. Grades 1-3 B. Grades 4-6 C. Grades 7-9

#14 Horticulture Achievement by a Junior and/or Intermediate Garden Club The Hessie Thomson Morrah Award and a \$50 donation by Cora Turner Morrah Rice may be awarded for outstanding horticulture activity by a Junior and/or Intermediate Garden Club sponsored by a member garden club. Indicate grade/s, sponsor, and include Yearbook in Book of Evidence. Do not duplicate with other junior/intermediate awards.

#32 Conservation Award for Junior and/or Intermediate Garden Club A Certificate of Merit and a \$10 donation may be awarded to the Junior and/or Intermediate Garden Club sponsored by a member garden club, which has successfully carried out the most outstanding conservation project. Include Yearbook in Book of Evidence.

#33 High School Gardeners Accomplishment The Carrie Buhrman Nettleton Award and a \$100 donation may be awarded to a High School Gardeners club sponsored by a member garden club that has carried out the best all-around gardening program. Indicate grade/s, sponsor, and include Yearbook in Book of Evidence.

#55 Youth Environmental Concern Award The Winifred F. Fink Award and a \$25 donation may be awarded to a youth garden club sponsored by a member garden club for the most comprehensive program in the field of environmental concern, e. g. horticulture, landscaping, anti-litter, restoration, others

#65 Junior Garden Club Horticulture Award A Certificate of Merit may be awarded to a Junior Garden Club sponsored by a member garden club for the most significant effort in planting and growing horticulture in an outdoor area. Participants may seek advice from any source, but must do the actual gardening themselves. A. Pre-school - 3rd grade B. 4th grade – 6th grade

#76 High School Distinguished Service Project The High School Distinguished Service Project Award and \$100 for first place and \$50 for second place may be awarded to a high school student, grades 9-12, for an outstanding civic project making a significant improvement for public benefit, e.g. environment, conservation, landscape, horticulture, recycling, horticulture therapy, others. A single member garden club, group of member clubs, districts, or a state garden club must sponsor the contest.

STANDARD FLOWER SHOW ACHIEVEMENT AWARDS

1. AWARDS YEAR January 1 to December 31 annually.
2. PROCEDURE State Awards Chairman of State Flower Show Chairman must be notified of club's intent to apply, well in advance of show. See *Handbook for Flower Shows*, 2003 edition.
3. DEADLINE observe state deadlines. All applications must be sent by the State Awards Chairman to the NGC Awards Chairman, Barbara Baker, 4104 Harlandwood Drive, Fort Worth, TX 76109 to arrive no later than January 15.
4. ELIGIBILITY Only National Garden Clubs members are eligible to apply for NGC awards unless otherwise stated in the award description: Single member garden clubs, Groups of member clubs, Councils of Accredited Flower Show Judges, State Garden Clubs. Ecotot, Junior, Intermediate

and High School Garden Clubs must be sponsored by a member garden club. Affiliate Members and International Affiliates are eligible to apply for Awards as specified.

5. **REQUIRED SCORE** When an organization is applying for a NGC Standard Flower Show Achievement Award the show must score 95 or more points, as determined by the Judges' Evaluating Panel. Adjusted value of averaged

Evaluations is 75%, Book of Evidence 25%.

6. **ROSETTES, CERTIFICATES OF AWARD OF MERIT, CERTIFICATES OF EXCELLENCE** shall be recognized at the NGC Convention. Rosettes and runner-up certificates for Award #11 shall be presented at NGC Convention. All other Standard Flower Show Achievement Rosettes and Certificates shall be sent to the State/IA Awards Chairman or the State President for presentation at state convention. Winning Standard Flower Shows sponsored by five or more clubs will receive five rosettes; additional rosettes for sponsoring clubs may be purchased from Member Services.

7. **APPLICATION FORMS** All applications must be on current NGC forms obtained from the State or IA Awards Chairman. The form must be signed by the State President and state awards chairman. One application form should be permanently attached to inside cover of the Book of Evidence and a duplicate form attached with paper clip.

8. **PROCEDURE FOR APPLYING** Clubs, Groups of Clubs, State Garden Clubs: All applications for NGC Awards must be made through the State Awards Chairman (except as specified) International Affiliates apply directly to IA Awards Chairman name, address by January 15.

9. The NGC Awards Committee will consider only one application for each numbered award or category within a numbered award. Each State Garden Club may receive all awards merited in any given year, provided all qualifications are met. See exception #10.

10. Awards #5 and #25 may not be applied for or won by the same organization in two consecutive years.

11. Requirements for Preparing a Book of Evidence for Flower Show Achievement Award - refer to *Handbook for Flower Shows*, 2003 edition, pp 47-52b for detailed information.

- a. Use theme or amphi folder. Attach envelope to inside back cover for Schedule and Evaluation Forms. Maximum of 20 pages within. Use clear protective page covers, except for NGC Application Forms.
- b. Cover Label: Award Number & Name, Name of state or Country, Name/s of sponsoring organization, Show Site (City & State).
- c. Content required for the Book of Evidence, see *Handbook for Flower Shows* 2003 edition, pp. 48-49. Including: 1) Title Page, 2) Table of Contents, 3) Description of Show (300 words or less), 4) Show Data (on form provided by State Awards Chairman, 5) Schedule (one copy only – in inside back envelope, 6) Photographs (theme staging, Top Exhibitor Award winning exhibits, all pictures labeled with descriptions), 7) Publicity, 8) Distinction (evidence of creative staging, unity and special features), and 9) Conformance to requirements and sequential order.

**STANDARD FLOWER SHOW ACHIEVEMENT AWARDS
OFFERED COMPETITIVE ONLY WITHIN EACH STATE
NON-COMPETITIVE BETWEEN STATES**

Refer to Rules and Requirements as published in *Handbook for Flower Shows*, 2003 edition Councils of Garden Clubs must consist of at least three (3) NGC Member Clubs and recognized by the State Garden Club to be eligible for a NGC Standard Flower Show Achievement Award.

#5 A, B, C, D Standard Flower Show

Purple Rosette. A garden club is not eligible to receive this award two consecutive years.

- A. Membership fewer than 21. Minimum of one Special Exhibit required.
- B. Membership 21-49. Minimum of two Special Exhibits required.
- C. Membership 50-99. Minimum of three Special Exhibits required.
- D. Membership 100 or more. Minimum of four Special Exhibits required.

#17 A, B, C, D, E Standard Home Show

Blue Rosette. Home show may be in combination with public building/s.

- A. One member club, one or more homes, garden/s optional. Minimum of two Special Exhibits required.
- B. Two or more member clubs, one or more homes, garden/s optional. Minimum of three Special Exhibits required.
- C. One member club, one or more homes, in combination with some exhibits staged in a public building, garden/s optional. Minimum of two Special Exhibits required.
- D. Two or more member clubs, one or more homes, in combinations with some exhibits staged in a public building, garden/s optional. Minimum of three Special Exhibits required.
- E. District, Council of Garden Clubs, and Judges Council, one or more homes, garden/s optional, or one or more homes in combination with some exhibits staged in a public building, garden/s optional. Minimum of three Special Exhibits required.

#18 A, B Council Standard Flower Show

Rose Rosette. Minimum of three Special Exhibits required.

- A. Council of at least three (3) NGC Member Clubs belonging to an association, federation, group, circle, etc. and recognized by the State Garden Club Federation.
- B. Judges Council/s Standard Flower Show

#21 A, B, C Patriotic Standard Flower Show

Red/White/Blue Rosette. Requirements: US flag must be correctly and prominently displayed. Exhibitors must not be limited to use of patriotic colors.

- A. One member club. Minimum of two Special Exhibits required.
- B. Two or more member clubs. Minimum of three Special Exhibits required.
- C. District, Council of Garden Clubs, and Judges Council. Minimum of three Special Exhibits required.

#22 A, B Holiday Standard Flower Show

Red/Green Rosette. The spirit of a holiday must be featured.

- A. One member club flower show. Minimum of two Special Exhibits required.
- B. Two or more member clubs. Minimum of three Special Exhibits required.
- C. District, Council of Garden Clubs, and Judges Council. Minimum of three Special Exhibits required.

#25 A, B, C Standard Flower Show of Petite Exhibits

Small Yellow Rosette. Show must qualify as a Petite Standard Flower Show in Horticulture, Design and Special Exhibits Divisions. An organization is not eligible to receive this award two consecutive years.

- A. One member club. Minimum of two Special Exhibits required.
- B. Two or more member clubs. Minimum of three Special Exhibits required.
- C. District, Council of Clubs or Judges' Council. Minimum of three Special Exhibits required.

#30 A, B. District Standard Flower Show

Green Rosette. Area named District defined by the state organization. Based on total number of member clubs within District, a minimum of 75% must participate in the show. (note: participation may include serving on committee, hostess, etc.)

- A. District consisting of fifteen or less NGC member garden clubs. Minimum of three Special Exhibits required.
- B. District consisting of sixteen or more NGC member garden clubs. Minimum of four Special Exhibits required.

#34-3 Plant Society Standard Flower Show Achievement

Certificate of Award of Merit. Offered to a Plant Society affiliated with NGC on local, state, regional level, or national level. Requirements:

1. Show must fulfill all requirements of a Standard Flower Show, except that the Horticulture Division may be judged by plant society judges.
2. Featured flower should be displayed in an imaginative way.
3. Minimum of one Special Exhibit required.

#35 Near-Club Standard Flower Show

Blue/White Rosette. Two or more member clubs located near each other. Minimum of three Special Exhibits required. (this award is not available to Districts or Councils of Garden Clubs, as Districts and Councils have their own awards for General Standard Flower Shows)

#57 A, B Standard Flower Show Staged in Public Building

Burgundy/Pink Rosette. Requirement: Show must be staged in an historically preserved home, museum, church, business, shopping center, mall, housing development, fair (world, state, or county), garden center, or other commercial building. (this award is not available to Districts or Councils of Garden Clubs, as Districts and Councils have their own awards for General Standard Flower Shows)

A. One member club. Minimum of two Special Exhibits required.

B. Two or more member clubs. Minimum of three Special Exhibits required.

COMPETITIVE BETWEEN STATES

#11 A, B State Standard Flower Show

Gold Rosette. Requirement: 1/10th of the number of clubs participating.

A. Small state, no more than 100 member clubs. Minimum of five Special Exhibits required.

B. Large state, more than 100 member clubs. Minimum of fifteen Special Exhibits required.

Minimum of 20 classes required in Horticulture Division, with a minimum of 80 exhibits, any number per class. Minimum of 20 classes in Design Division, at least 4 exhibits in each class, minimum 80 designs.

The runner-up State Standard Flower Show in each Division, scoring 95 or above in the National evaluation, will receive a Certificate of Excellence.

YOUTH FLOWER SHOW ACHIEVEMENT AWARDS

#47 A, B, C Youth Flower Show or Youth Section of an Adult Standard Flower Show

Red Rosette, honoring Van Blanchard. Youth organization/s or group/s, e.g. Youth Garden Club, Scouts, Camp Fire Girls, school class, etc. Number of classes and exhibits in horticulture and design must satisfy the minimum requirements of a Small Standard Flower Show. Minimum of two (2) Educational Exhibits required. Evaluating Panel of judges must use the Scale of Points for Evaluating Standard Flower Show and a Book of Evidence must be submitted.

A. Youth Flower Show held by one (1) NGC Youth club or Youth group, sponsored by an NGC member club.

B. Youth Flower Show held by two (2) or more NGC Youth clubs or Youth groups, sponsored by an NGC member club.

C. Youth participation in an adult Standard Flower Show

1. Youth section/sub-sections must be evaluated independently from the adults on a separate Scale of Points for Evaluating Standard Flower Show, by a panel of three Accredited Flower Show Judges judging the show.

2. Book of Evidence must provide evidence of Youth participation in writing the Youth section of the Flower Show schedule and in staging or in clerking in the Youth section. (photos may serve as evidence)

AWARDS OF EXCELLENCE

The Award of Excellence is NGC's highest Award, presented to a non-member of NGC and sponsored by a State Federation. Applications are submitted directly to NGC Award of Excellence Chairman, name, address by November 1.

#23 Award of Excellence A medallion may be awarded for significant contribution toward the advancement of goals and purposes of NGC. A maximum of three Awards of Excellence may be awarded to an individual, organization or institution. Application must be made and endorsed by a State Garden Club. Book of Evidence which complies with all NGC Award application requirements must include substantiating evidence; name, address and telephone number of applicant; and a one-page summary of applicant's qualifications.

SCALE OF POINTS for #23

Presentation 5 pts

Achievement and Scope of Accomplishment 50 pts.

Advancement of NGC's Goals 35 pts
Supporting Data 10 pts

#24 Award of Excellence for State Garden Club A medallion and \$500 award may be awarded to a State Garden Club for an outstanding project that advances NGC objectives and goals. A maximum of four may be awarded per year. A one-page summary of the state's project must be included in the Book of Evidence, which complies with all NGC Award application requirements.

- a. membership under 1000 members
- b. membership from 1000-3999
- c. membership from 4000-7999
- d. membership over 8000

SCALE OF POINTS for #24

Presentation 5 pts
Outstanding, Unusual or Distinctive Project 50 pts
Advancement of NGC's Goals 35 pts
Supporting Data 10 pts

REGIONAL AWARD – UNIFIED PROJECT

#12 Unified Project -The Emerald Award A Certificate of Merit and \$200 award may be awarded to a Region for coordinated activity in accordance with the programs and objectives of NGC in which all states in the Region have participated. Books of evidence are sent by the Regional Director to NGC Awards Chairman, Barbara S. Baker by January 15 in the second year of the administration.

SCALE OF POINTS FOR #12

Presentation 5 pts
Scope of activity initiated by Regional Director 45 pts
Involvement of member states 25 pts
Results of project 25 pts

VISION OF BEAUTY CALENDAR

#38 Calendar Flower Arranger of the Year The Helen S. Hull Calendar Flower Arranger of the Year shall be determined by the NGC Vision of Beauty Calendar Committee. Garden club members and members of clubs affiliated with NGC may submit 35 mm slides or color transparencies of all types of designs – traditional, contemporary, new trends and those appropriate for seasons of the year and holidays. Entries are submitted directly to NGC Calendar Chairman: name, address no later than September 10 each year.

Entry form and requirements are found in current Vision of Beauty Calendar.

- A. Arranger of the Year
- B. Affiliate Flower Arranger of the Year

SERVICE & RECOGNITION AWARDS

Member Award of Honor may be awarded to one member in each region whose volunteer efforts during a period of five or more years, has made outstanding contributions to club and community, in one or more of the following areas: civic development, horticulture therapy, youth activities, conservation, landscape design, horticulture, floral design, or all around excellence. Eligibility: any member of a State Garden Club, not currently a member of NGC Board of Directors. Obtain information from State or Regional Awards Chairman.

Entries are submitted to State Awards Chairman by January 1. State Awards Chairman forwards one entry to Regional Awards Chairman by February 1. Region forwards one entry to National Chairman, Pat Grulke, 9811 Wildginger Drive SW, Fort Myers, FL 33919-4928 by February 20. The eight Regional Winners will receive a NGC Certificate and be recognized in *The National Gardener*.

Award of Distinguished Service may be presented by local garden clubs to businesses, industrial establishments, schools, youth clubs, civic organizations, etc., who are not affiliated with a garden club, for on-going or completed projects. Award Certificates #5234 may be purchased from NGC

Member Services in St. Louis.

#56 NGC Award for Major Non-Standard Flower Shows A medal depicting the NGC Seal hung on a green ribbon may be presented at a major non-standard flower shows, e.g. The New England Spring Flower Show (Massachusetts), The Southeastern Flower Show (Atlanta), etc., if the committee for the shows agrees to the presentation. Two medals will be available, one for the exhibit judged to be the finest in the Horticulture Division and one for the exhibit judged to be the finest in the Design Division. Winning exhibits must be blue ribbon winners scoring 95 or more and selection made by three NGC Accredited Flower Show Judges. Presentation to winners shall be by the President of the State Garden Club or an NGC Officer.

Make application in writing to Barbara S. Baker, 4104 Harlanwood, Fort Worth, TX 76109, six months in advance to the Flower Show date.

#37 Presidential Citations will be given by the NGC President to persons who have performed outstanding service to NGC.

#9 Citation for Distinguished Service will be awarded to a National Garden Clubs, Inc. President. NGC owes much of its program and development to wise leadership. In grateful appreciation of notable achievement and guidance by the NGC President, a citation for distinguished service and token of appreciation will be awarded upon completion of the President's term of office.

NONCOMPETITIVE AWARDS

No Application Necessary

#52 Life Membership Award A Certificate will be presented to:

A. State Garden Club with the greatest increase in NGC Life Memberships from May 1 through April 30.

B. State Garden Club with the greatest per capita increase in NGC Life Memberships from May 1 through April 30.

#15 Membership The Violet N. Gose Silver Trophies may be awarded to:

A. A State Garden Club showing the greatest increase in paid membership, as of October 31.

B. A State Garden Club showing the greatest per capita increase in paid membership, percentage-wise, as of October 31.

#31 The National Gardener Award The Hazel O'Hern *The National Gardener* Trophy may be awarded to the State Garden Club having the greatest number of subscriptions to *TNG* as of December 31, figured on a state membership percentage basis and officially recorded number of paid subscriptions. The state must have a minimum of 150 paid subscriptions and a 10% increase for the year. No state may win the award for a third consecutive year.

INTERNATIONAL AFFILIATES AWARDS

Application Procedure: rules 1-5 and 7-9 apply. Submit entries to:

International Affiliates: IA Awards Chairman: name, address by January 15.

#66 Civic Achievement Award A trophy donated by Reverend Audrey Gonzales may be awarded for the most outstanding contribution with civic improvement projects, community plantings, landscaping public areas (design and plants), growing projects, horticulture workshops for children or adults, comprehensive program in environmental concern.

#69 Youth Award The Violet Dawson Youth Award and a \$100 donation by Gilda Garcia may be given to an IA member club for an environmental education and/or garden project for youth.

Monetary award to be divided equally if more than one applicant qualifies.

#70 Wildflower Award The Eleanor Yates Wildflower Award donated by Eleanor Yates and a Certificate of Merit may be awarded to an IA member club for establishing the most comprehensive planting of wildflowers and native plants in a public area such as school grounds and roadsides.

IA are also eligible to apply for awards #3, #4, #13A, #13B, #16-G, #38

IA FLOWER SHOW ACHIEVEMENT AWARDS

International Affiliates apply directly to IA Awards Chairman name, address by January 15.

Requirements for Preparing a Book of Evidence for Flower Show Achievement Award - refer to *Handbook for Flower Shows*, 2003 edition, pp 47-52b for detailed information.

#36 A International Affiliates Standard Flower Show Sunburst Rosette. May be held in home/s.

1. One or more International Affiliate member club.
2. Minimum of three Special Exhibits required.

#36B Standard Flower Show Promoting NGC Objectives The Winifred Fink Silver Trophy, donated by Mrs. W. Reese Harris may be awarded for the most outstanding Standard Flower Show that promotes the objectives of National Garden Clubs, Inc.

#36C Standard Flower Show Schedule The Junne Johnsrud Schedule Award donated by Mrs. W. Reese Harris may be awarded for the best Standard Flower Show schedule.

#36D Standard Flower Show Staging Award The Ellen Griffin Staging Award may be awarded for the most creative staging in a Standard Flower Show. At least six color photographs and a description of the special staging must accompany application.

#67 International Floral and/or Horticulture Show Award A certificate may be awarded to an International Specialized Floral and/or Horticulture Show, sponsored by National Garden Clubs, Inc. in recognition of outstanding achievement.